

**BOROUGH OF BARROW-IN-FURNESS**  
**OVERVIEW AND SCRUTINY COMMITTEE**

Meeting:- Thursday 1st February, 2018  
at 2.00 p.m. (Committee Room No. 4)

**A G E N D A**

**PART ONE**

1. To note any items which the Chairman considers to be of an urgent nature.
2. To receive notice from Members who may wish to move any delegated matter non-delegated and which will be decided by a majority of Members present and voting at the meeting.

3. Admission of Public and Press

To consider whether the public and press should be excluded from the meeting during consideration of any of the items on the agenda.

4. Declarations of Interest

To receive declarations by Members and/or co-optees of interests in respect of items on this Agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

5. Apologies for Absence/Attendance of Substitute Members.
6. Confirmation of Minutes of the meeting held on 6th December, 2017 (copy attached).
7. To note the Minutes of the Barrow Market Liaison Committee meeting held on 12th October, 2017 (copy attached).

- (D) 8. Waste Working Group.

**NOTE (D) – Delegated  
(R) – Referred**

## **Membership of Committee**

Councillors Heath (Chairman)  
Cassidy (Vice-Chairman)  
Gill  
Husband  
McLeavy  
Preston  
Proffitt  
C. Thomson  
M. A. Thomson  
Wall  
Williams.

**For queries regarding this agenda, please contact:**

Paula Westwood  
Democratic Services Officer (Member Support)  
Tel: 01229 876322  
Email: [pwestwood@barrowbc.gov.uk](mailto:pwestwood@barrowbc.gov.uk)

Published: 24th January, 2018

**BOROUGH OF BARROW IN FURNESS**  
**OVERVIEW AND SCRUTINY COMMITTEE**

Meeting, Wednesday 6th December, 2017  
at 2.00 p.m.

PRESENT:- Councillors Heath (Chairman), Cassidy (Vice-Chairman), Husband, McLeavy (Minute Nos. 24 and 25 only), Proffitt, C. Thomson, M. A. Thomson and Wall.

Officers Present:- Sue Roberts (Director of Resources), John Penfold (Corporate Support Manager), Brooke Parsons (Corporate Support Officer), Paula Westwood (Democratic Services Officer - Member Support) and Katie Pepper (Democratic and Electoral Services Apprentice).

**22 – Apologies for Absence/Attendance of Substitute Members**

An apology for absence was received from Councillor Preston.

**23 – Minutes**

The Minutes of the meeting held on 26th October, 2017 were taken as read and confirmed.

**24 – Budget Timetable and Assumptions**

The Director of Resources submitted a report providing Members with the 2018-2019 budget timetable and assumptions.

She reported on the budget setting process as follows:

<b>Date</b>	<b>Meeting</b>	<b>Item</b>
29 November 2017	Executive Committee	Budget Assumptions
6 December 2017	Overview and Scrutiny	Budget Assumptions
18 January 2018	Housing Management Forum	Housing Revenue Account budget
7 February 2018	Executive Committee	Budget Proposals
1 March 2018	Full Council	Budget and council tax setting

She also reported on the budget assumptions used in setting budget estimates for 2018-2019 as shown in the table below. She advised that these would be updated in the budget proposals report where there was any significant variance or change in assumption.

<b>Item</b>	<b>Assumption</b>
Services	No service reductions
	No demand-led increases assumed
	No alternative delivery models
Budget Strategy	Savings built into the budget projections
Staff pay	Static establishment
	Employee natural progression and National Living Wage
	Superannuation rate 15.7%
	Continued 1% pay award assumed
Property costs	Utilities 5% average increase
	NNDR based on 2017 revaluation
Grants to external bodies	Funded until 2020-2021
Contracted services	Revenues, benefits and customer services 3.8%
	Grounds maintenance 3.2% indexation
	Waste and street cleansing 2.5%
	Building cleaning 4%
Income	Discretionary income as per service delegations
	No reduction in recycling tonnage
	3% increase in recycling reward rate
Treasury Management	Temporary surplus cash reducing by £3m each year
	Investment income based on bank rate forecasts
	All PWLB fixed rate, maturity reflected in budget estimates
	No new borrowing drawn down
	Financing based on agreed Capital Programme
Pension deficit funding (no ongoing superannuation)	2.2% annual increase from triennial valuation
Revenue support grant	From the settlement
Retained business rate	Increase by SBRR multiplier each year
	No loss of rateable value
	No exceptional growth
	No exceptional increase in RV appeals
	No reduction in the collection rate
	Tariff from the settlement
	Section 31 grants continuing
	Levy continuing (into pool)
Pool membership continues	
New homes bonus	No further awards due to threshold
Council tax	No reduction in the collection rate
	Base to be estimated on most recent information
	Band D £5 increase
Council tax support	Default scheme continued
Prior year collection fund result	Return of surplus from 2016-2017
All other items not specifically mentioned above	Efficiencies will maintain the cost envelope

Members had been requested to note the 2018-2019 budget timetable and assumptions based on the Council's Medium Term Financial Plan.

RESOLVED:- To note the report.

## **25 – Waste Working Group**

The Corporate Support Manager submitted a report providing Members with an update from the Waste Working Group.

He advised that there had been an increase in the number of full loads being rejected which suggested that improvements were needed in the monitoring of material prior to discharging the bins to the collection wagon if they were going to improve the quality and quantity of recycled waste. The Group had agreed that more robust procedures and supervision of the collection operation would strengthen that and considered that it would be beneficial to have a process map of the collection and picking operations to fully understand how they work.

He reported on the October recycling figures as follows:

Table 1: October recycling Tonnages

Dry Mixed Recycling collected in October	286.96
Dry Mixed Recycling residues from September	61.62
Paper/Card	161.6
Plastic Bottles	25.94
Steel cans	18.88
Ali cans	6
Contaminates	136.16
Total Dry Mixed Recycling	348.58
Glass	90.58

The Corporate Support Manager had invited Members to consider the information presented and agree how to progress the review.

It was noted that the Waste Working Group had not met on 28th November, 2017 due to the Group not being quorate, Members of this Committee had been strongly encouraged to attend future meetings of the Waste Working Group.

The Corporate Support Manager advised that 71 tonnes of recycling material had been rejected during November 2017 due to contamination. The Committee agreed that kerbside checks were important to prevent whole loads from being rejected.

It was also noted that Huddlehub had been funded by the Council to promote recycling via social media and the majority of responses had been positive so far.

RESOLVED:- (i) To arrange a meeting with Graham Harrison of FCC to discuss the obligations of their contract.

(ii) That an invitation be extended to all Councillors and press to attend the FCC site visit.

The meeting closed at 2.25 p.m.

**BOROUGH OF BARROW-IN-FURNESS**  
**BARROW MARKET LIAISON COMMITTEE**

Meeting: Thursday 12th October, 2017  
at 10.00 am. (Law Library)

PRESENT: - Councillors Barlow (Chairman), Gawne and Pidduck.

Traders: - Chris Hewson, Owain Miln and Wendy Gunning.

Officers: - Phil Huck (Executive Director) and Paul Smith (Market Supervisor).

Minute Takers:- Sandra Kemsley (Democratic Services Officer) and Katie Pepper (Democratic and Electoral Services Apprentice).

**55 – Apologies for Absence/Changes in Membership**

Apologies for absence were received from Keith Johnson (Assistant Director - Community Services) and Peter Gott (Market Trader).

**56 – Minutes**

The Minutes of the meeting held on 17th August, 2017 were agreed as a correct record.

**57 – Updates Arising from Previous Meeting**

Parking Permits

Phil Huck informed the Committee that he had emailed Cumbria County Council but to date had received no response. He would send them a reminder.

Christmas Carol Singing

Paul Smith informed the Committee that they had received a good response from schools regarding the Carol singing in the Market.

RESOLVED: - That the information be noted.

**58 – Traders Issues**

Re-election of Liaison Committee

Wendy Gunning stated that some traders had spoken about the re-election of 4 representatives from the Market Tenants.

Phil Huck informed the Committee that in the Constitution it stated that a Ballot would have to be organised and it was up to the Committee as to whether they wanted a re-election to take place.

Phil Huck suggested they should invite traders to appoint 4 new Market Trader Representatives to serve for a period of 2 years.

RESOLVED:- That the Market Traders should liaise with Jon Huck to enable a ballot to be organised.

#### Change of Market Days

Wendy Gunning stated that a few Market Traders had suggested changing the days that the Market was open to Wednesday, Thursday, Friday and Saturday.

Owain Miln added that the Market had established days and they had never opened on a Thursday before.

Chris Hewson also added that Thursday was usually a quiet day in Barrow Town Centre and he didn't think it would work.

Paul Smith informed the Committee that some Traders had informed him that Monday was one of their best trading days.

Chris Hewson suggested opening every Tuesday until Christmas from the beginning of November.

Paul Smith added that he would liaise with the traders.

RESOLVED:- That the Market opening days would remain as they were at present.

#### Opinion Poll to Non Market users

Wendy Gunning suggested organising an opinion poll for non market users asking why they don't visit the Market.

Phil Huck stated that opinion polls were usually hard to organise and it would be best to ask the Bid about it. He added that he would be happy to ask them about including a question about the Market in their poll.

RESOLVED:- That Phil Huck would contact the Bid.

#### Is Footfall being Monitored?

Wendy Gunning asked whether footfall was being monitored.

Paul Smith informed the Committee that there was no system installed for monitoring footfall.

Phil Huck added that they didn't monitor footfall and doubted they would ever be able to do so.

RESOLVED:- That the information be noted.



### Lack of Action of Traders Opening and Closing Times.

Wendy Gunning stated that some Traders closing up early was affecting other stallholders.

Phil Huck advised that the lease stated stalls had to be open from 9-5 and the only thing they could do was forfeit the lease of the Traders, however this would result in empty market stalls. He added there was nothing in the lease which would allow them to take any other action.

Paul Smith added that he was working on filling up all the stalls, once this had happened they would look into enforcing it.

Councillor Gawne suggested having an incentive for the Traders who were open during the required hours.

RESOLVED:- That Phil Huck would arrange for someone to look at the lease.

### Toilets in the Meat Market

Wendy Gunning suggested turning the toilets in the Meat Market into public toilets.

Owain Miln added that there was a problem with these toilets as they had no ventilation in them.

Phil Huck advised that improvements to the toilets were in the Capital Programme. He would chase up a start date.

RESOLVED:- That the information be noted.

## **59 – Any Other Business**

### Gridding at the back of the Loading Bay

Chris Hewson stated that the gridding at the back of the loading bay had been covered up and he was worried about flooding when there was heavy rainfall.

Paul Smith informed the Committee that the drainage system had collapsed.

RESOLVED:- That Phil Huck would arrange for the gridding to be looked at.

### Loading Bay Doors

Chris Hewson stated the loading bay doors were being left open, he also added that there had been thefts in the past.

Paul Smith added he would look into this.

RESOLVED:- That Paul Smith would encourage people to close the doors.

## The Bid

Phil Huck asked the Committee what the relationship between The Bid and Market Traders was like.

Owain Miln Stated he had recently left the Bid so another Market Trader would need to be on it.

Phil Huck advised they needed to build a better relationship between them and he added he was more than happy to organise a meeting between Bid members and Market Traders.

RESOLVED:- That Members of the Bid be invited to the next meeting of the Market Liaison Committee.

### **54 – Date of Next Meeting**

The next meeting was to be held on Thursday 11th January, 2018 at 2pm.

The meeting closed at 11.20 am.

<b>OVERVIEW AND SCRUTINY COMMITTEE</b>	<b>(D) Agenda Item 8</b>
<b>Date of Meeting: 1st February, 2018</b>	
<b>Reporting Officer: Corporate Support Manager</b>	
<p><b>Title: Waste Working Group</b></p> <p><b>Summary and Conclusions:</b></p> <p>Provide Members with an update from the Waste Working Group.</p> <p><b>Recommendation:</b></p> <p>To consider the information and agree how to progress this review.</p>	

**Report****Work Group Meetings**

The Work Group met with FCC Management on 15th January and I will provide you with a verbal update from this meeting. Members of the Group have been provided with an update of the output from adjustments to the processing methodology. The initial outputs indicate that more of the contamination is being removed during the picking process which has resulted in a substantial reduction but the amount of contamination is still 39%. The weights for April to December 2017 are as follows:-

**Q3 recycling**

<b>Waste Type</b>	<b>2017/18</b>	<b>2016/17</b>
Dry Mixed Recycling collected in the first 3 Quarters of the year	3680	3317
Paper/Card	989	1107
Plastic	147	675
Cans	139	280
Contaminates	1505	257
Glass	900	1155

**Background Papers**

Nil.