



BARROW BOROUGH COUNCIL

TOWN HALL
DUKE STREET
BARROW-IN-FURNESS

11th March, 2013

To: The Members of Barrow Borough Council

Madam Mayor, Ladies and Gentlemen

You are hereby summoned to attend a meeting of BARROW BOROUGH COUNCIL to be held in the COUNCIL CHAMBER at the TOWN HALL, BARROW on TUESDAY the 19th day of MARCH, 2013 COMMENCING AT 5.30 PM for the transaction of the business specified below.

Executive Director

Prior to the business of the meeting, Prayers will be offered.

Business

1. DECLARATIONS OF INTEREST.

To receive declarations by Members and/or co-optees of interests in respect of items on this Agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

2. MINUTES. To confirm the Minutes of the Council's proceedings held on 22nd January and 26th February, 2013.
3. TO RECEIVE APOLOGIES FOR ABSENCE.

To expedite the business of the meeting, Members are requested to give the Executive Director adequate notice of any Amendment which they propose to raise.

4. ANNOUNCEMENTS – To receive any announcements from the Chairman, Leader or Head of Paid Service.

5. (A) TO RECEIVE REPORTS FROM THE FOLLOWING COMMITTEES AND CONSIDER RECOMMENDATIONS:-

- (1) Planning
- (2) Licensing
- (3) Executive
- (4) Audit

(B) QUESTIONS TO THE LEADER OF THE COUNCIL

Council has agreed that time be set aside for questions to the Leader of the Council.

Standing Order 10.2 and 10.4 set out the procedure for questions to the Leader and the notice period required.

The Leader will also take any questions without notice relevant to the reports and minutes detailed on the agenda.

6. NOTICE OF MOTION UNDER RULE 11

To consider the following motion signed by Councillors Richardson and Guselli.

The Council agree to submit a formal application, to the appropriate Government Agency/Department, for the 2 buildings which are known locally as 'Park View School' to be designated as Listed Buildings.

7. TO PASS THE FOLLOWING RESOLUTION, THAT IS TO SAY:

That the Council authorises the fixing of its Common Seal to any documents to give effect to the Minutes and proceedings of the Committees submitted to or approved by this meeting and any other matters dealt with at this meeting.

To expedite the business of the meeting, Members are requested to give the Executive Director adequate notice of any Amendment which they propose to raise.

COUNCIL	Agenda Item 5(A)(1)
Date of Meeting: 19th March, 2013	
Reporting Officer: Executive Director	
<p>REPORT OF THE PLANNING COMMITTEE (Report of the meetings held on 5th February and 5th March, 2013)</p> <p>Recommendations:</p> <p>There were no recommendations referred to Council from the above meetings.</p> <p><u>Delegated Decisions</u></p> <p>The matters determined by the Planning Committee in exercise of the powers which have been delegated to the Committee will be detailed in the Minutes of the meetings noted above reproduced in Volume 4 (2012/13) of the printed Minutes.</p>	

COUNCIL	Agenda Item 5(A)(2)
Date of Meeting: 19th March, 2013	
Reporting Officer: Executive Director	
<p>REPORT OF THE LICENSING COMMITTEE (Report of the meeting held on 7th February, 2013)</p> <p>Recommendations:</p> <p>There were no recommendations referred to Council from the above meeting.</p> <p><u>Delegated Decisions</u></p> <p>The matters determined by the Licensing Committee in exercise of the powers which have been delegated to the Committee will be detailed in the Minutes of the meeting noted above reproduced in Volume 4 (2012/13) of the printed Minutes.</p>	

COUNCIL	Agenda Item 5(A)(3)
Date of Meeting: 19th March, 2013	
Reporting Officer: Executive Director	

**REPORT OF THE EXECUTIVE COMMITTEE
(Report of the meetings held 23rd January and 20th February, 2013)**

The Housing Revenue Account 2013/14, Budget Proposals 2013-14 and General Fund Revenue Budget 2013-2014 were dealt with at Council on 26th February, 2013.

Recommendations:

The following recommendations have been referred to Council.

Executive Committee – 23rd January, 2013

1.0 Council Tax Discount

1.1 The Borough Treasurer's report reminded the Committee that in April 2005 the second homes discount had been reduced from 50% to 10%. Following that the residents of Piel Island cottages had requested a review of the reduction given that the cottages were closed for up to six months of the year and that the services and amenities were restricted. The review also considered the beach huts at Lowsy Point which had similar characteristics and concluded that the 50% discount should remain. That had been approved by Council on 25th October 2005 with the conditions that there was a covenant restricting the length of time that the dwelling could be occupied, that vehicle access to the dwelling made it impractical for the Council to deliver key direct services such as the collection of domestic waste and street cleansing, and wheeled vehicular access was prevented at least daily by the tide.

1.2 Recommendations:

To recommend the Council to approve the award of the discretionary discount to the seven Piel Island Cottages and the 16 beach huts at Lowsy Point.

2.0 Establishment Budget – Budget 2013-2014

2.1 The Borough Treasurer's report informed the Committee that there were a number of establishment changes that had been included in the proposed General Fund revenue budget for 2013-2014. These were regarding the Neighbourhood Management Team, Borough Kennels and Parking and Admin. Services.

2.2 Recommendations:

To recommend the Council:-

- (i) To delete posts DNM030 and DNM050 from the Council's Establishment;**
- (ii) To create a 30 hour post on Manual Scale 3 at the Borough Kennels; and**
- (iii) To permanently upgrade postholder DES170 to Scale 2/3.**

Executive Committee – 20th February, 2013

3.0 Pay Policy Statement 2013/14

3.1 The Executive Director reminded the Committee that under Section 112 of the Local Government Act 1972, the Council had the power to appoint Officers on such reasonable terms and conditions as authority thinks fit. A Pay Policy Statement had to set out the Council's approach to pay policy in accordance with the requirements of Section 38 of the Localism Act 2011.

3.2 Recommendations:

To recommend that Council approve the Pay Policy Statement for 2013/14.

4.0 Environmental Health Department – Establishment Change

4.1 The Executive Director informed the Committee that to ensure the completion of Statutory Duties in food safety, health and safety enforcement and infectious disease investigation, the Commercial Services Section within the Environmental Health Department required an additional permanent Environmental Health Officer.

4.2 Recommendations:

To recommend the Council to create a full-time permanent Environmental Health Officer post within the Commercial Services Section on grade SO1/2 (£24,646-£28,636) with Essential User car allowance.

Delegated Decisions

The matters determined by the Executive Committee in exercise of the powers which have been delegated to the Committee will be detailed in the Minutes of the meetings noted above reproduced in Volume 4 (2012/13) of the printed Minutes.

COUNCIL	Agenda Item 5(A)(4)
Date of Meeting: 19th March, 2013	
Reporting Officer: Executive Director	
<p>REPORT OF THE AUDIT COMMITTEE (Report of the meeting held on 7th March, 2013)</p> <p>Recommendations:</p> <p>The following recommendation has been referred to Council from the above meeting.</p> <p>1.0 Financial Regulations and Contract Standing Orders</p> <p>1.2 The Borough Treasurer's report informed the Committee that the Council's Financial Regulations and Contract Standing Orders have been reviewed to ensure that they remain relevant, current and reflect best practice.</p> <p>1.2 Recommendations:</p> <p>To recommend the Council to approve the amendment to Section 21 of the Financial Regulations and note the review.</p> <p><u>Delegated Decisions</u></p> <p>The matters determined by the Audit Committee in exercise of the powers which have been delegated to the Committee will be detailed in the Minutes of the meeting noted above reproduced in Volume 4 (2012/13) of the printed Minutes.</p>	