

Application For Tree Works: Works To Trees Subject To A Tree Preservation Order (TPO) Or Notification Of Proposed Works To Trees In Conservation Areas (CA) - Validation Checklist

Trees Protected By a TPO

For works to trees protected by a Tree Preservation Order, failure to supply sufficiently precise and detailed information may result in your application being rejected or delay in dealing with it. In particular, you **MUST** provide the following:

- completed and dated application form, with all [mandatory] questions answered;
- sketch plan showing the location of all tree(s);
- a full and clear specification of the works to be carried out;
- statement of reasons for the proposed work; and
- evidence in support of statement of reasons. In particular, you should provide:
 - report by a tree professional (e.g. arboriculturist or horticultural adviser) if your reasons relate to the health and/or safety of the tree(s)
 - report by an engineer or surveyor, together with one from a tree professional (arboriculturist) if you are alleging subsidence damage.
- photographs illustrating the extent of the proposed work.
- report by a tree professional (arboriculturist) or other.
details of any assistance or advice sought from a Local Planning Authority officer prior to submitting this form.

Trees Within A Conservation Area

For works to trees in conservation areas, it is important to supply precise and detailed information on your proposal. You must therefore provide the following:

- completed and dated form, with all questions answered;
- sketch plan showing the precise location of all tree(s); and
- a full and clear specification of the works to be carried out.
- photographs illustrating the extent of the proposed work.
- report by a tree professional (arboriculturist) or other.
details of any assistance or advice sought from a Local Planning Authority officer prior to submitting this form.