

## **Application for approval of details reserved by condition on a planning permission – Validation Checklist**

### **NATIONAL REQUIREMENTS**

There are NO NATIONAL REQUIREMENTS for applications for the approval of details reserved by condition except that they should be in writing. However, you may submit the following:

- Completed form entitled 'Application for approval of details reserved by condition'.
- A plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North (3 copies to be supplied unless the application is submitted electronically)
- A copy of other plans and drawings or information necessary to describe the subject of the application (3 copies to be supplied unless the application is submitted electronically).

### **Other Information**

- As from 1<sup>st</sup> April 2010 the fee is £25 per request for householder permissions and £85 for any other form of permission. The fee is charged for each 'request' and this can be for any number of conditions on a particular planning permission. If the authority are unable to give confirmation of their decision within 12 weeks from receipt then the fee will be refunded.

### **LOCAL REQUIREMENTS**

**may include some or all of the following:**

- Photographs/Photomontages
- Planning Statement
- Applicants and agents are advised that in order to help to avoid paying the fees it would be preferable to submit as many details of the development as possible in the original application (such as full specification of building materials, access arrangements and landscaping), so that the authority does not have to impose conditions requiring their later submission.
- If the authority considers that a condition has not yet been complied with then you will receive a letter, which sets out what additional works or information are required. Any further submissions as a result of such a letter will be dealt with as part of the same request and no additional fee will be charged.
- Commencement of development, prior to the discharge of conditions may mean that the development is unlawful and could lead to formal enforcement action by the Council.