

## **Application for a Lawful Development Certificate for a proposed use or development validation checklist**

### **NATIONAL REQUIREMENTS**

#### **Forms**

- Completed form (3 copies to be supplied unless the application is submitted electronically)

#### **Plans**

- A plan which identifies the land to which the application relates in red drawn to a scale of either 1:1250 or 1:2500 with the direction of North clearly marked. Any other adjoining land under the applicants control or ownership should be outlined in blue (3 copies to be supplied unless the application is submitted electronically)

#### **Other Information**

- Such evidence verifying the information included in the application as can be provided
- Such other information as is considered to be relevant to the application
- The appropriate fee

### **LOCAL REQUIREMENTS**

may include some or all of the following:

- A plan which identifies the land to which the application relates in red drawn to a scale of either 1:1250 or 1:2500. The direction of North must be shown (3 copies to be supplied unless the application is submitted electronically)
- Existing and proposed elevations (e.g. at a scale of 1:50 or 1:100)
- Existing and proposed floor plans (e.g. at a scale of 1:50 or 1:100)
- Existing Site survey plan (e.g. at a scale of 1:50 or 1:100)
- Photographs/Photomontages
- Detailed description of the use applied for.
- Detailed description of the existing use and history of previous uses